

## IM Job Opening – Event Management/Promotions Intern

Inspiration Media is looking to hire 2 interns that are looking to gain experience in entertainment industry event management and promotions. This is an unpaid position, but has the possibility to lead to a paid position. If your university offers course credits for internship, this can be accommodated.

Interns will report to a senior event manager.

Duration: ~5 hours/week for 10 weeks. Extensions possible depending on performance.

Duties will include:

-On site event support including assisting with photography and VIP and Celebrity accommodations.

-Pre-event planning including contacting sponsors and venues and confirming guest appearances.

Benefits:

-Access to VIP, Celebrity and other exclusive events. Details available during interview with senior event manager.

Required Skills:

Must be familiar with Microsoft Word and Excel.

Must be able to attend events that last until 2 am. Must be 21+ for some events.

Must have a strong interest in the music/entertainment industry.

For more information and to apply: Send an email to [employment@inspirationmedia.com](mailto:employment@inspirationmedia.com).

Be sure to include your resume and related experience. Club and Greek Leadership experience a plus.

Website: [www.inspirationmedia.com](http://www.inspirationmedia.com)

Email: [employment@inspirationmedia.com](mailto:employment@inspirationmedia.com)

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